

## Administrative Staff

Where would we be without our administrative staff? They're the ones, after all, who make sure our website is up, our supplies are ordered, and our clients are happy. Teamwork is a core value at Olive & Olive. That's why we're so proud to introduce you to our stellar support staff.

### Kris Hammond

**Kris Hammond** joined our firm in 2016 with a strong background in business administration, human resources, and accounting.

Kris initially provided key support to Managing Partner Susan Olive as her primary assistant. In 2018 she assumed accounts payable, accounts receivable and billing responsibilities for the firm. Her versatility pays off in all areas of our practice – from bookkeeping to case management to staff training. She is also a Notary Public for North Carolina.



Before joining our team, Kris worked at law firms in Michigan and North Carolina. She has also worked in contract administration for large construction projects in the Raleigh/Durham area and handled corporate accounting, payroll and human resources for a local real estate investment firm.

#### **Off hours**

Kris enjoys spending time with her husband, their family, and pets. Her hobbies include reading, indoor

gardening, and boating.

## Karen D. McLaughlin

**Karen D. McLaughlin**, our legal administrator, joined the firm in 2011. She makes sure our day-to-day operations – everything from financial issues and human resources to practice development and training – run smoothly. She enjoyed a long career in legal administration at North Carolina law firms in Greensboro and Durham before finding a home at Olive & Olive. For 10 years, she was the financial director of a residential property management firm.



Karen is a member of the National Association of Legal Administrators and the North Carolina Bar Association, where she is in the Law Practice Management Section.

Originally from Miami, Florida, she graduated with a B.S. in Education from Florida State University. She previously taught grades K through 12 in Charlotte, Asheboro and Greensboro, North Carolina. Solid training for a legal administrator!

### **Off hours**

Karen enjoys traveling when she has the time. She loves weekend road trips around NC, there's so much to see and do. She started delving into genealogy 6 years ago and continues to track her ancestry through the years and countries and is currently back to the 1300s. Karen says she's always finding odd and interesting things in her past.